



**Pat Buster (Main) Gallery
EXHIBITION RENTAL
APPLICATION**

Notice: The Pat Buster Gallery is not for rent to individuals or outside groups, from January 1 through April 30.

Applicant/Group: _____

Contact Person: _____ Phone Nr. (____) _____

Address: _____

Email: _____

Preferred dates: _____

Applicants must provide a biography or description of groups requesting rental.

Please indicate your principal Disciplines

Ceramic: _____

Painting: _____

Sculpture, media: _____

Photography: _____

Textile: _____

Other: _____

You must submit 4 slides/photographs/j.pegs representative of your work. Include name, title, and medium. Enclose Self addressed stamped envelope for return of the above materials.

If you are selected, you will be sent a letter and contract with dates and rental fees explained.

Signature of applicant: _____



PAT BUSTER GALLERY EXHIBITION RENTAL GUIDELINES

- I.** The Pat Buster (Main) Gallery in the months of January through April are only rented by members and groups that include members or a show that is part of a major fundraiser.
- II.** Renting the Pat Buster gallery:
 - a. Rental by Venice Art Center members;\$1300.00 or Sponsor
 - b. Rental by group; \$1500.00
 - c. The above rates include the cost of a reception supplied exclusively by the Venice Art Center. This is to include our standard wine and light appetizer reception. No outside food will be allowed at VAC receptions.
 - d. Groups and individuals renting the Pat Buster Gallery will be responsible for making and hanging all their artwork/name labels and program. If the renter would like a poster created for the exhibit, arrangements will need to be made with the executive director the scheduled day of receiving or before. There is additional fee for this service.
 - e. Outside organizations can rent the Main Gallery no more than once every three (3) years, unless the Gallery is otherwise available;
 - f. All sales of art from shows will include a 35 percent commission to the Venice Art Center.
- III.** Rental of the Pat Buster Gallery to individual artists should be limited to individuals with a history of donations to the Venice Art Center or a significant history of volunteer support.
- IV.** The number of works may be limited due to space availability as determined by an Exhibition Committee representative. Artists are, therefore, encouraged to visit the gallery prior to installation in order to better determine the number and sizes of works suitable for the gallery. Notifying the Venice Art Center Executive Director, in writing, of space needs in advance will facilitate the installation.
- V.** It is agreed that all items presented for exhibitions will be placed on exhibit at the discretion of the VAC and under the direction of a VAC representative.
- VI.** All work must be properly framed and ready to hang, per established VAC guidelines.
- VII.**The exhibitor is responsible for delivery, installation, and removal of the exhibit. A member of the Exhibition Committee will assist in the installation and will help with any special needs.
- VIII.** The exhibitor is responsible for their printed material (programs, invitations, etc.). Outside organizations must provide their own show tags and catalogs for the show. All printed materials must be submitted to the Exhibition and/or Publishing Committee for review at least thirty (30) days before distribution.
- IX.** Each artist will exhibit at his/her own risk.

Print Name: _____

Signature: _____ Date: _____